

SUFFOLK COUNTY BOARD OF ETHICS  
Minutes of Meeting Held on  
April 20, 2016  
In the Office of the Board of Ethics  
Sunrise Business Center, 3500 Sunrise Highway, Room 364  
Great River, New York 11739

Meeting: *Board Members present:* Linda Spahr, Richard Halverson, Dennis O'Doherty, Anthony Parlatore and Eric Kopp. *Staff present:* Samantha Segal, Executive Director and Darlene Kurrass Mohlmann, Board Secretary, taking minutes. *Counsel present:* Cheryl Monticciolo, Esq.

Ascertainment of Quorum: The meeting was called to order at 9:30 a.m. by Chair, Linda Spahr. A roll call was conducted and a quorum was present.

Adoption of Agenda: A motion was made by Linda Spahr, seconded by Richard Halverson, to adopt the agenda, as amended to include two Financial Disclosure inquiries in Executive Session. Upon a vote being taken, motion was approved (5-0-0).

Adoption of Minutes: A motion was made by Anthony Parlatore, seconded by Eric Kopp to adopt the minutes of the April 6, 2016 meeting. Upon a vote being taken, motion was approved (4-0-1), Richard Halverson abstained.

Public Session: Linda Spahr opened Public Session. No members of the public were present and no written testimony was submitted. Linda Spahr closed Public Session.

Chair Report: Noted that this is the first meeting of a full Board in about a year.

Executive Director Report: Samantha Segal, Executive Director, reported and/or discussed the following:

- Training: Suffolk County Planning Commission training well received;
- 2016 Financial Disclosure Statement Filing Update: Approximately 50 forms received to date;
- FDS Informational Telephone Conference scheduled for Police Department Filers;
- Board In-House Training Scheduled and Calendared for May 18<sup>th</sup> Executive Session Agenda;
- Suffolk Regional Off-Track Betting Filing Status Update: Board Members are required to file, employees are not required to file;
- Draft forms: Specifically §A30-5 (B) form: Board to consider adopting a Policy to accept such requests and adopt form and procedures; and Board requested user-friendly formatting of forms.

A motion was made by Richard Halverson, seconded by Anthony Parlatore to adopt the format of the Addendum to 2016 Financial Disclosure Statement Form. Upon a vote being taken, motion was approved (5-0-0).

Executive Session: A motion was made by Linda Spahr, seconded by Dennis O'Doherty to go into Executive Session for the purpose of discussing confidential matters pertaining to one Hearing, two Advisory Opinions, one Ethics Violation Complaint, two Financial Disclosure inquiries, one Board Investigation and Counsel updates in accordance with the Suffolk County Administrative Code §A30-8 and the New York State Open Meetings Law. Upon a vote being taken, motion was approved (5-0-0).

During Executive Session:

A motion was made:

- To withdraw Notice of Violation Index No. 308/2015. Approved (5-0-0).

- To approve Advisory Opinion No. AO-2016-9. Approved (5-0-0).
- To approve requested Clarification of Advisory Opinion No. AO-2016-8, as amended. Approved (5-0-0).

At 10:40 a.m. a motion was made by Linda Spahr, seconded by Richard Halverson, to close Executive Session. Upon a vote being taken, motion was approved (5-0-0).

The Board has determined that, as there are three different Financial Disclosure Statement (hereinafter “FDS”) forms (Exhibit “A” FDS form, Exhibit “B” FDS form, and Farmland Committee FDS form), multiple designation employee filers who are required to file different FDS forms for held filer positions may file the broader Exhibit “A” FDS form to satisfy all filing requirements. However, if a multiple designation employee filer files only the broader Exhibit “A” FDS form, than in the event a record request is received such broader Exhibit “A” FDS form will be the only form that can be assessed for production. Multiple designation employee filers are in no way precluded from submitting each different form for held filer positions.

The Board determined that persons designated as required filers by their Department/Agency Head, and/or by statute, who hold the position on or before the filing date each year, are required to file Financial Disclosure Statement. The Board directed staff to notify Department/Agency Heads of the same.

The Board also determined that persons appointed/hired after the March 1<sup>st</sup> Financial Disclosure Statement Required Filers List submission deadline, who are designated as required filers by their Department/Agency Head, and/or by statute, will be granted a filing extension upon request. The Board directed staff to notify Department/Agency Heads of the same.

New Business: None.

The next meeting of the Board will be held May 4, 2016 at 9:30 a.m.

There being no further business, a motion was made by Linda Spahr, seconded by Anthony Parlatore to adjourn the meeting. Upon a vote being taken, motion was approved (5-0-0) (10:45 a.m.).